

Patient Information (Confidential)	Dental Insurance Information Only
Name _____ M F First      Middle      Last      Sex	Name of Insured _____
Address _____ City _____	Relationship to Patient _____ Home Phone _____
State _____ Zip _____ Email _____	Birthdate _____ SS# _____
SS# _____ Birthdate _____ Age _____	Date Employed _____ Employer Name _____
Phone: Home _____ Work _____	Union or Local # _____ Work Phone _____
Check Appropriate Box: <input type="checkbox"/> Minor <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Separated	Employer's Address _____
If College Student, <input type="checkbox"/> Full time <input type="checkbox"/> Part time	City _____ State _____ Zip _____
School Name _____ City _____ State _____	Insurance Co. _____ Tel. # _____
Patient's or Parent's Employer _____	Ins. Group # _____ Policy / ID # _____
Business Address _____	Ins. Co. Address _____ City _____
City _____ State _____ Zip _____	State _____ Zip _____ Max. Annual Benefit? _____
Spouse or Parent's Name _____	How much is your deductible? _____
Employer _____ Work Phone _____	How much have you used this year? _____
Emergency Contact _____	Do you have any additional insurance <input type="checkbox"/> Yes <input type="checkbox"/> No
Phone _____	

**Responsible Party**

Name of Person Responsible For This Account _____
Relationship to Patient _____ Address _____
Home Phone _____ SS# _____ Driver's License # _____
Birthdate _____ Employer _____ Work Phone _____
Is this person currently a patient in our office? <input type="checkbox"/> Y <input type="checkbox"/> N
X _____ <b>Signature of Patient or Parent if Minor</b>
_____ <b>Date</b>

**Patient Medical History**    Name \_\_\_\_\_ Age \_\_\_\_\_ Date \_\_\_\_\_

	YES	NO
1. Are you in good health?	—	—
2. Have there been any changes in your general health within the past year?	—	—
3. Date of your last physical exam: _____		
4. Physician's Name _____ Address _____ Phone No. _____		
5. Are you now under the care of a physician? <input type="checkbox"/> <input type="checkbox"/>	—	—
6. Have you ever been hospitalized for any surgical operation or serious illness? Please explain, _____	—	—
7. Are you taking any medicines including nonprescription medicines? If yes, what are you taking _____	—	—
8. Bruise easily or abnormal bleeding?	—	—
9. Have you ever required a blood transfusion	—	—
10. Have you had a recent weight loss?	—	—
11. Have you ever taken Fen-Phen or Redux?	—	—
12. Have you ever had biphosphonate drugs for Cancer or Osteoporosis	—	—
13. Do you use tobacco?	—	—
14. Do you or have you used controlled drugs?	—	—
15. Are you wearing contact lenses?	—	—
16. Do you have any disease, condition or problem not listed above that you think I should know about?	—	—
17. Women: Are you pregnant? <input type="checkbox"/> Are you nursing? <input type="checkbox"/> Taking birth control pills <input type="checkbox"/>	—	—
18. Are you allergic to or have you had serious reactions (other than stomach upset) to: Local anesthetics like Novocain <input type="checkbox"/> <input type="checkbox"/> Penicillin or other antibiotics <input type="checkbox"/> <input type="checkbox"/> Sulfa drugs <input type="checkbox"/> <input type="checkbox"/> Barbiturates, sedatives or sleeping pills <input type="checkbox"/> <input type="checkbox"/> Aspirin or similar NSAIA's <input type="checkbox"/> <input type="checkbox"/> Iodine or shellfish <input type="checkbox"/> <input type="checkbox"/> Any metals <input type="checkbox"/> <input type="checkbox"/> Latex / rubber <input type="checkbox"/> <input type="checkbox"/> Other (please list) _____	—	—
19. Do you have or have you had the following: Rheumatic heart disease or rheumatic fever <input type="checkbox"/> <input type="checkbox"/> Scarlet fever <input type="checkbox"/> <input type="checkbox"/> Heart defect/murmur, Mitral valve prolapse <input type="checkbox"/> <input type="checkbox"/> Heart surgery, trouble, attack, or angina <input type="checkbox"/> <input type="checkbox"/> Chest pain, shortness of breath, pacemaker <input type="checkbox"/> <input type="checkbox"/> High / low blood pressure <input type="checkbox"/> <input type="checkbox"/> Hepatitis, jaundice or liver disease	—	—

	YES	NO	
—	—	—	Stroke
—	—	—	Sinus trouble
—	—	—	Lung or breathing problems
—	—	—	Asthma or hay fever
—	—	—	Hives or skin rash
—	—	—	Fainting or dizzy spells
—	—	—	Diabetes
—	—	—	AIDS or HIV infection
—	—	—	Thyroid problems
—	—	—	Allergies
—	—	—	Arthritis, rheumatism, fibromyalgia
—	—	—	Joint replacement or any implant
—	—	—	Stomach ulcer, reflux, IBS, Crohn's
—	—	—	Kidney trouble
—	—	—	Tuberculosis, persistent or bloody cough
—	—	—	Chemotherapy for cancer or leukemia
—	—	—	Sexually transmitted disease
—	—	—	Epilepsy or seizures, M.S.
—	—	—	Anemia or blood disorders
—	—	—	Glaucoma
—	—	—	Nervousness or phobias
—	—	—	Tumors or Cancer
—	—	—	Mental health care: Diagnosis _____
—	—	—	Back problems
—	—	—	Chemical dependency, addictions
—	—	—	Cortisone treatment
—	—	—	Cold sores / fever treatment
—	—	—	Hypoglycemia
—	—	—	Eating disorders, bulimia, anorexia
—	—	—	Chronic pain condition
—	—	—	Head or neck trauma, whiplash
—	—	—	Hyperchondriosis
—	—	—	OTHER (please list) _____

**Patient Dental History**

Reason for this visit \_\_\_\_\_

Date of last dental visit \_\_\_\_\_ What was done? \_\_\_\_\_

Previous dentist name / location \_\_\_\_\_

Date of last complete series of dental x-rays \_\_\_\_\_

**Circle all that you are concerned about / currently have:**

Tooth pain/ache	Sensitivity to:	Hot Cold Sweets
Cavities	Gum disease	Pain to bite
Broken teeth	Broken fillings	Missing teeth
Dark teeth	Ugly teeth	Crooked teeth
Bad breath	Clicking jaw	Fear of dentists
Loose teeth	Spacing	Grinding/clenching
Jaw or face pain	Headaches	Want whiter teeth
Want to save teeth	Poor dentistry	Want gentle dentist
Dream teeth fall out	Recession	Cosmetic dentistry
Snoring / Apnea	Nothing	Bleeding gums

<b>Dental History</b>	<b>Personal Interest Info</b>
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**I am changing dentists because:** Check any that apply

- Recently moved into this area from \_\_\_\_\_
- Dr/staff personality  Communication problem
- Inadequate care  Fee concern  Insurance
- Need a second opinion or better option on dental care
- To find a dentist team who understands my needs

**How did you first hear about us?** Check any that apply

- Convenient location (Saw sign on the road)
- Family member already comes here \_\_\_\_\_
- Referred by a friend \_Who?\_\_\_\_\_
- I received your welcome letter/brochure in the mail
- I got a postcard mail coupon
- Yellow Pages
- ZOCDOC.COM  Google.com
- Saw your Internet web site at Williamsburgdentalworks.com
- I dreamed I should come here
- Social media links:  Facebook  LinkedIn
- I prayed for help and here I am

**I have avoided dental care in the past because:**

- Fear of \_\_\_\_\_
- Time commitment  No perceived need
- Financial commitment  Trust factor

If you could change anything about **your smile**, what would you change? \_\_\_\_\_

- Where are you from originally? \_\_\_\_\_
- Your occupation and job \_\_\_\_\_
- Schools attended \_\_\_\_\_
- Spouse's name & occupation \_\_\_\_\_
- Children's names, ages \_\_\_\_\_
- What's more fun than dental visits? \_\_\_\_\_

**Are you interested in exploring** (check any that apply):

- Dental wellness (going beyond good health)
- Ways to reduce or eliminate periodontal surgery
- Invisalign invisible orthodontic aligners
- ZOOM office whitening or home whitening
- The best dental home care systems
- Why dental infections cause heart & other diseases
- Sleep apnea or Snoring Treatment Options to CPAP
- I.V. Sedation and Sleep Dentistry
- Sedation Dentistry (taking a pill) options
- Smile Makeover -- Smile Analysis & Design

**Authorization & Release**

I certify that I have read and understand the above information to the best of my knowledge. The above questions have been accurately answered. I understand that providing incorrect information can be dangerous to my health. I agree to dental examination and any necessary records that are necessary for an accurate diagnosis. I authorize the dentist to use any treatment records, x-rays, models or photos for scientific, teaching or promotional purposes.

X \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Patient or Parent if Minor

<p><b>Doctor's Notes:</b> Pt. Chief concerns Dr. Chief concerns</p> <p>Tx Priorities Q I II III IV Guarded prognosis # _____ Urgency of Tx: Low Med High</p>	<p><b>Conditions</b> PD 2 3 4 BL G Rec Cav WOD Abfrac Abcess Pulp Phobia MT BC Attrition TMJ Click Pain Ortho Cr Sp XB Cosmetic</p> <p><b>Goals</b> SNTG TTLGFGWWAC Wellness Cosmetic Phased Ideal</p> <p><b>Options</b> Pro NST 2 3 4 PS Q1 2 3 4 BG FGG CTG Fren Fl Premed Ext RCT PC Apico Biopsy Implant SA CrL 1 2 Q TMJ Ex DxC Tomo K7 T-Scan Equil NG SG NTI Cerec AER Inlay Onlay Cr Br RPD CD OD S OrthoEx Invis RWB Smile Analysis FB DxWax CTemp Veneers C WT Sedation</p>
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Doctor's Signature \_\_\_\_\_ Date \_\_\_\_\_

In order to accommodate the needs and requests of our patients, Williamsburg Dental Works does file dental insurance. We are contracted with selected insurance companies. While we are pleased to be able to provide this service to you, it is not possible for our staff to keep track of all the individual requirements of each plan. Every plan has different stipulations regarding access to care and payment for services received. Within the same insurance company, benefits may differ depending upon what type of contract your employer negotiated with that carrier on your behalf.

It is the insured person's responsibility to understand their benefits. We do not wish that your insurance company comes between you and your doctor. You must do your part in understanding the limitations of insurance policies and what your company has purchased for you. Dental benefits differ greatly from medical benefits. In 1959, most dental benefit plans had a yearly maximum cap of \$1,000. There has been no significant increase in the yearly maximum cap in 40 years! However, there have been significant increases in your premiums. Dental benefit plans will never pay for completion of your dental care. It is only meant to assist you.

Many people receive notification from their insurance company that dental fees are "above usual and customary." An insurance company determines their reimbursement level by surveying a geographical area, calculating the average fee, then determines that 80% of the average fee is customary. Included in this survey are discounted dental clinics and managed care facilities, which have severely reduced dental fees that bring down the average. Any doctor in private practice will have fees that insurance companies define as "higher than usual and customary." Our fees reflect the quality you receive.

Many dental benefit plans tell their participants that they will be covered "up to 80% or 100%" but do not clearly specify the plan fee schedule allowance, annual maximum or limitations. It is more realistic to expect dental benefit plans to cover between 25% to 40% of dental services. Remember that the amount a plan reimburses is determined by how much your employer has paid for your dental benefit plan. You will get back only what your employer has put in, less the insurance company's profit margin.

Insurance companies do NOT cover many routine and newer dental services. We bill your insurance as a courtesy. If insurance does not pay within 60 days, Williamsburg Dental Works

reserves the right to request payment in full for services from you and let you collect the insurance funds that are due to you. This is rare but it is important that you recognize that the insurance you have is a legal contract between YOU and YOUR insurance company. Our office is not, and cannot be a part of that legal contract. Ultimately, you are responsible for all charges incurred in our office. You will be charged interest at the rate of 1.5% on your account balance. In the event your account is turned over to an outside agency for collections, you will be re-sponsible for all collection fees, costs and such additional sums as the court may adjudge reasonable...such as court costs, attorney fees, service of process in said suite or action.

If you do not inform us of any special requirements in your insurance contract, such as referrals or pre-authorization for treatment, and we subsequently complete services that are not covered, we will have no choice but to bill you directly for those charges. In the event that services are provided and your insurance coverage is not in effect on that day or has a waiting period, or a missing tooth clause, your carrier will probably deny payment for services received. Williamsburg Dental Works can only estimate what your carrier will pay on a specific treatment, if your insurance carrier pays a lesser amount than estimated you will be billed for the difference. It is your responsibility to keep up with the maximum amount of benefits you have used in a calendar year. Please remember that you, the patient, are ultimately responsible for payment on your account.

Our team members will gladly assist you in filling out the necessary forms to maximize your dental benefits and discuss your financial options. Excellent dental care is available with or without dental benefits. We welcome you to our family and look forward to helping you get the healthy, beautiful smile you've always wanted. We hope you will choose the best that dentistry has to offer.

I have read, and understand, and accept the terms of the about outlined policies for insurance and financial commitments that may incur as a result of treatment at Williamsburg Dental Works.

Signature \_\_\_\_\_

Date \_\_\_\_\_